



JACKIE CONTRERAS, Ph.D.
Interim Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors

GLORIA MOLINA
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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

June 07, 2011

#14 JUNE 7, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST TO APPROVE FORM AMENDMENTS TO EXTEND
PROMOTING SAFE AND STABLE FAMILIES AND
CHILD ABUSE AND NEGLECT PREVENTION,
INTERVENTION, AND TREATMENT CONTRACTS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Requesting your Board's approval to delegate authority to the Director of the Department of Children and Family Services (DCFS), or Director's designee to execute amendments to extend the current Promoting Safe and Stable Families (PSSF) program contracts for Family Support (FS), Adoption Promotion and Support Service (APSS), and Child Abuse and Neglect Prevention, Intervention, and Treatment (CAPIT) contracts for two (2) one-year periods, from July 1, 2011 through June 30, 2013, with an option to extend for an additional six (6) month period through December 31, 2013.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve Form Amendment (Attachment A) to extend the FS contracts from July 1, 2011 through June 30, 2012, and delegate authority to the DCFS Director, or designee, to execute the amendments with the Contractors listed on Attachment A-1. The Maximum Annual Cost of the FS contracts is \$3,301,057, financed using sixty-three percent (63%) Federal PSSF revenue and thirty-seven percent (37%) net County cost (NCC). Sufficient funding is included in the Fiscal Year (FY) 2011-2012 Recommended Budget.
2. Approve Form Amendment (Attachment B) to extend the APSS contracts from July 1, 2011 through June 30, 2012, and delegate authority to the DCFS Director, or designee, to execute the amendments with the Contractors listed on Attachment B-1. The Maximum Annual Cost

of the APSS contracts is \$3,207,522, financed using eighty-three percent (83%) Federal PSSF revenue and seventeen percent (17%) net County cost (NCC). Sufficient funding is included in the FY 2011-2012 Recommended Budget.

3. Approve Form Amendment (Attachment C) to extend the CAPIT contracts from July 1, 2011 through June 30, 2012, and delegate authority to the DCFS Director, or designee, to execute the amendments with the Contractors listed on Attachment C-1. The Maximum Annual Cost of the CAPIT contracts is \$6,298,469, financed using forty-nine percent (49%) AB1733 and fifty-one percent (51%) AB2994. Sufficient funding is included in the FY 2011-2012 Recommended Budget.
4. Delegate authority to the DCFS Director, or designee, to execute the second year extension by written notice for the period of July 1, 2012 through June 30, 2013, and if necessary, the optional six (6) month period of July 1, 2013 through December 31, 2013.
5. Approve a reduction of less than 10% of the original Maximum Contract Sum for both APSS and FS programs as delineated in Attachments A-1 and B-1 due to a reduction in allocation funding by the State under County Fiscal Letter No. 10/11-02 (Attachment E).
6. Authorize and delegate authority to the DCFS Director, or designee, to execute amendments to increase or decrease the maximum annual contract sum for the estimated cost of future unanticipated work within the scope of the contract, not to exceed 10% of the maximum annual contract sum provided that: (a) applicable Federal, State, and County contracting regulations are observed; (b) sufficient funding is available; (c) prior County Counsel approval is obtained; and (d) the DCFS Director notifies your Board and the Chief Executive Office (CEO) in writing within ten (10) workdays of executing such Contract Amendments.
7. Authorize and delegate authority to the DCFS Director, or designee, to execute amendments to decrease the maximum annual contract sum in the event of budget allocation reductions provided that: (a) applicable Federal, State, and County contracting regulations are observed; (b) sufficient funding is available; (c) prior County Counsel approval is obtained; and (d) the DCFS Director notifies your Board and the CEO in writing within ten (10) workdays of executing such Contract Amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of these recommended actions is to extend the contracts for FS, and APSS, and CAPIT from July 1 2011 through June 30, 2012 with a one year optional extension followed by a six month optional extension. The thirty (30) month extension provides DCFS time to complete a competitive solicitation of the program service delivery model tentatively titled Safe Children and Strong Families (SCSF) Community Based Services program.

The PSSF programs have one (1) component, Time Limited Family Reunification (TLFR), which is not contracted out, but is administered by the Department of Public Health through a departmental service order (DSO). DCFS plans to integrate the four (4) PSSF programs with the CAPIT program into one (1) new program. The new program service delivery model SCSF, a community based services contracting model, is currently being redesigned by DCFS PSSF program staff. The new solicitation will incorporate the outcomes and lessons learned derived from the program evaluation of the Prevention Initiative Demonstration Project (PIDP). PIDP contractors enhanced the network of community-based agencies and worked directly with DCFS Regional offices to develop and

implement prevention strategies that integrate three specific theories of change: (1) increasing social networking of families; (2) increasing their family economic well-being; and (3) providing an integrated delivery system of prevention services, resources and supports.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal No. 2: Children, Family, and Adult Well-Being - Strategy 1 which involves developing and implementing client-centered approaches through integrated service and best practices, Goal No. 4: Health and Mental Health - Strategy 1 which involves the development of multi-departmental integrated approaches for individuals with multiple problems to more effectively address substance abuse, mental health, health, housing and related issues.

FISCAL IMPACT/FINANCING

The total estimated costs for the PSSF program services for the thirty (30) month period is \$16,271,448, which is then allocated among the programs as follows: FS total costs of \$8,252,643 which is financed using sixty-three (63%) percent (\$5,199,165) Federal PSSF revenue and thirty-seven (37) percent (\$3,053,478) NCC; APSS total costs of \$8,018,805 which is financed using eighty-three (83%) percent (\$6,655,608) Federal PSSF revenue and seventeen (17%) percent (\$1,363,197) NCC.

The estimated cost for the CAPIT contracts for the thirty (30) month period is \$15,746,172. This includes six (6) CAPIT contracts administered by the Department of Mental Health (DMH) funded by AB 2994 revenue through a Departmental Service Order (DSO) at a cost of \$3,082,500 for the thirty (30) month period. These costs will be financed using one hundred percent (100%) State and birth certificate fee revenues.

Sufficient funding is included in the DCFS FY 2011-2012 Recommended Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The PSSF programs benefit families and children. The FS and CAPIT programs protect children from abuse and neglect and enable them to remain safely in their homes. Family Support and CAPIT both work to increase the protective capacities of families at-risk of coming into contact with the County child welfare department. This is accomplished through a diverse array of services such as: individual, family, and group counseling; in-home teaching and demonstrating; parenting education; employment/skill building; emergency basic support services, community outreach; parent-child structured activities; case management; and linkage. APSS encourages adoptions from foster care when an adoption is in the best interest of the child.

The current FS and APSS contracts were approved by your Board on July 26, 2005, and August 16, 2005. On June 24, 2008, your Board approved extending these contracts through June 30, 2011.

The current CAPIT contracts were initially approved for July 1, 2003 through June 30, 2006. On December 13, 2005, DCFS requested the Board's approval to extend and align these contracts with the PSSF contracts, for two (2) additional years which extended them through June 30, 2008. On

June 30, 2009, DCFS requested the extension of the PSSF program contracts and the CAPIT contracts, which your Board approved. The PSSF and CAPIT contracts were extended through June 30, 2011.

The Maximum Annual Cost of the CAPIT contracts is \$6,298,469 was reduced by the \$108,505 previously awarded to Hacienda La Puente Unified School District (Hacienda). These funds remain in the CAPIT budget pending redistribution.

On March 15, 2011 the California Department of Social Services (CDSS) approved extending the term of the PSSF and the CAPIT contracts for a total of thirty (30) months, through December 31, 2013 (Attachment D), under the Manual of Policies and Procedures (MPP) Section 23-650.1.18, unique circumstances regulation.

The FS, APSS and CAPIT Contractors are in compliance with all Board requirements. County Counsel has reviewed this Board letter and has approved the attached form amendments (Attachments A, B, and C).

CONTRACTING PROCESS

There is no additional contracting process involved in extending these contracts. On March 15, 2011, CDSS approved extending the PSSF and CAPIT contracts in order for DCFS to complete the resolicitation process without a lapse in services to children and families.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the extensions of the FS, APSS, and CAPIT contracts will continue to help families facilitate and keep children safe in their homes. The objective of each program is to provide services to enhance and ensure the families have the knowledge, skills, and support to keep families safely together.

CONCLUSION

Upon approval of this request, instruct the Executive Officer, Board of Supervisors to send an adopted stamped copy of the Board letter and attachments to:

1. Department of Children and Family Services
Contracts Administration
Attention: Armand Montiel, Assistant Division Chief
425 Shatto Place, Room 400
Los Angeles, California 90020
2. Office of the County Counsel
Attention: Kathleen Bramwell, Principal County Counsel
500 West Temple Street, Room 602

Los Angeles, California 90012

Respectfully submitted,

A handwritten signature in cursive script, reading "Jackie Contreras". The signature is written in dark ink and is positioned above the printed name.

JACKIE CONTRERAS, Ph.D.
Interim Director

JC:AM:DF:AO

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer of the Board
Director, Department of Mental Health

AMENDMENT NUMBER _____

TO

**FAMILY SUPPORT SERVICES
CFDA #93.556**

CONTRACT NUMBER _____

WITH

AMENDMENT NUMBER _____
TO FAMILY SUPPORT SERVICES CONTRACT

This Amendment Number _____ ("Amendment") to Family Support (FS) Services Contract, ("Contract") adopted by the Board of Supervisors on _____, is made and entered into by and between County of Los Angeles, ("COUNTY"), and _____, ("CONTRACTOR"), this _____ day of _____, 2010.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract and CONTRACTOR has been providing FS services to the COUNTY; and,

WHEREAS, COUNTY needs sufficient time to develop a new a program service delivery model which better coordinates the Promoting Safe and Stable Families (PSSF), of which FS Services is a part of, and Child Abuse and Neglect Prevention, Intervention, and Treatment (CAPIT) services in one continuum; and,

WHEREAS, Amendment Number Three was prepared to exercise COUNTY'S option, previously approved by the State, to extend the existing Contract for an additional one (1) year period, from July 1, 2010 through June 30, 2011, unless terminated earlier; and

WHEREAS, as a result of Federal and State funding curtailments, a reduction by no more than 10% of the original Maximum Contract Sum is effective for Fiscal Year 2010-11; and

WHEREAS the California Department of Social Services (CDSS) has approved the COUNTY's request to extend the existing Contract for an additional (1) one year period, from July 1, 2011 through June 30, 2012 with an option to extend by written notice for one additional year from July 1, 2012 through June 30, 2013 and an option to extend for an additional six (6) months by written notice from July 1, 2013 through December 31, 2013, unless termination earlier; and

WHEREAS, as a result of funding curtailments, a reduction by no more than 10% of the original Maximum Contract Sum is effective for Fiscal Year 2011-2012; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Section 22.0 Changes and Amendments; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 4.0 TERM OF CONTRACT**, Sub-section 4.1.3 is added to read as follows:

4.1.3 The term of the Contract shall be extended for one (1) additional year, effective July 1, 2011 through June 30, 2012 with a one year renewal option by written notice to extend effective July 1 2012 through June 30, 2013 with an option for an additional six (6) months, from July 1, 2013 through December 31, 2013, unless terminated earlier as provided herein.

2. **Section 5.0 CONTRACT SUM**, Subsections 5.1 and 5.2 are revised to read as follows:

5.1 COUNTY and CONTRACTOR agree that this is a firm-fixed price contract. During the term of this Contract, COUNTY shall reimburse CONTRACTOR for the costs of performing the services set forth in Exhibit A, Statement of Work, in accordance with Section 5.5, Invoices and Payments, provided that the total amount payable under the contract shall not exceed \$_____, hereinafter referred to as "Maximum Contract Sum."

5.2 The total amount payable under this Contract is \$_____, hereinafter referred to as "Maximum Contract Sum." The maximum amount payable under this Contract for each of the Contract years shall not exceed

For FY 2005-06	\$_____
For FY 2006-07	\$_____
For FY 2007-08	\$_____
For FY 2008-09	\$_____
For FY 2009-10	\$_____
For FY 2010-11	\$_____
For FY 2011-12	\$_____

3. Exhibit _____, Supplemental Budget for July 1, 2011 through June 30, 2012, is attached hereto and made part of Exhibit B, Program Budget.

4. Section 8.33, NOTICES, is revised to read as follows:

Unless otherwise specifically provided in this Contract, all notices to COUNTY shall be given in writing, sent by electronic or first class mail, by enclosing the same in a sealed envelope addressed to the intended party and by depositing

such envelope with postage prepaid in the United States Post Office or any substation or public letterbox. All notices to COUNTY shall be sent by first class mail in duplicate addressed to the following:

County of Los Angeles
Department of Children and Family Services
Attention: Assistant Division Chief
425 Shatto Place, Room 400
Los Angeles, California 90020
Family Support Program

Unless otherwise specifically provided in this Contract, all notices to CONTRACTOR shall be given in writing, by enclosing the same in a sealed envelope addressed to the intended party and by depositing such envelope with postage prepaid in the United States post Office or any substation or public letterbox. All notices to CONTRACTOR shall be sent to CONTRACTOR as indicated on Exhibit FS-5B, Contractor's Administration or such other person and/or location as may hereinafter be designated in writing by CONTRACTOR.

5. Exhibit FS-5B, Contractor's Administration is attached hereto and made part of this Contract.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER ____
TO FAMILY SUPPORT SERVICES
CONTRACT**

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number _____ to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number _____ to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

JACKIE CONTRERAS, Ph.D., INTERIM DIRECTOR
Department of Children and Family Services

CONTRACTOR

By _____

Name _____

Title _____

By _____

Name _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN

BY _____
Signature on File
Kathy Bramwell
Principal Deputy County Counsel

AMENDMENT NUMBER _____

TO

**ADOPTION PROMOTION AND SUPPORT SERVICES
CFDA #93.556**

CONTRACT NUMBER _____

WITH

AMENDMENT NUMBER _____
TO ADOPTION PROMOTION AND SUPPORT SERVICES
CONTRACT

This Amendment Number _____ ("Amendment") to Adoption Promotion and Support Services (APSS) Contract, ("Contract") adopted by the Board of Supervisors on June 26, 2005, is made and entered into by and between County of Los Angeles, ("COUNTY"), and _____, ("CONTRACTOR"), this _____ day of _____, 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract and CONTRACTOR has been providing APSS to the COUNTY; and,

WHEREAS, COUNTY needs sufficient time to develop a new a program service delivery model which better coordinates the Promoting Safe and Stable Families (PSSF), of which APSS is a part of, and Child Abuse and Neglect Prevention, Intervention, and Treatment (CAPIT) services in one continuum; and,

WHEREAS, Amendment Number Four was prepared to exercise COUNTY'S option, previously approved by the State, to extend the existing Contract for an additional one (1) year period, from July 1, 2010 through June 30, 2011, unless terminated earlier; and,

WHEREAS, as a result of Federal and State funding curtailments, a reduction by no more than 10% of the original Maximum Contract Sum is effective for Fiscal Year 2010-11; and,

WHEREAS, the California Department of Social Services (CDSS) has approved the COUNTY's request to extend the existing Contract for an additional (1) one year period, from July 1, 2011 through June 30, 2012 with an option to extend by written notice for one additional year from July 1, 2012 through June 30, 2013 and an option to extend for an additional six (6) months by written notice from July 1, 2013 through December 31, 2013, unless termination earlier; and

WHEREAS, as a result of funding curtailments, a reduction by no more than 10% of the original Maximum Contract Sum is effective for Fiscal Year 2011-2012; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Section 22.0 Changes and Amendments; and,

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 4.0 TERM OF CONTRACT**, Sub-section 4.1.2 is added to read as follows:

4.1.2 The term of the Contract shall be extended for one (1) additional year, effective July 1, 2011 through June 30, 2012 with a one year renewal option by written notice to extend effective July 1 2012 through June 30, 2013 with an option for an additional six (6) months, from July 1, 2013 through December 31, 2013, unless terminated earlier as provided herein.

2. **Section 5.0 CONTRACT SUM**, Subsection 5.1 is revised to read as follows:

5.1 COUNTY and CONTRACTOR agree that this is a firm-fixed price contract. During the term of this Contract, COUNTY shall reimburse CONTRACTOR for the costs of performing the services set forth in Exhibit A, Statement of Work, in accordance with Section 5.5, Invoices and Payments, provided that the total amount payable under the contract shall not exceed \$_____, hereinafter referred to as "Maximum Contract Sum."

The maximum amount payable under this Contract for each of the contract years shall not exceed \$_____, hereinafter referred to as "Maximum Contract Sum" to provide the required APSS services in SPA ____ that the CONTRACTOR shall serve.

3. Exhibit _____, Supplemental Budget for July 1, 2009 through June 30, 2010 is attached hereto and made part of Exhibit B, Program Budget.
4. Section 8.33 NOTICES, is revised to read as follows:

Unless otherwise specifically provided in this Contract, all notices to COUNTY shall be given in writing, sent by electronic or first class mail, by enclosing the same in a sealed envelope addressed to the intended party and by depositing such envelope with postage prepaid in the United States Post Office or any substation or public letterbox. All notices to COUNTY shall be sent by first class mail in duplicate addressed to the following:

County of Los Angeles
Department of Children and Family Services
Attention: Assistant Division Chief
425 Shatto Place, Room 400
Los Angeles, California 90020
APSS Program

Unless otherwise specifically provided in this Contract, all notices to CONTRACTOR shall be given in writing, by enclosing the same in a sealed

envelope addressed to the intended party and by depositing such envelope with postage prepaid in the United States post Office or any substation or public letterbox. All notices to CONTRACTOR shall be sent to CONTRACTOR as indicated on Exhibit 6B, Contractor's Administration or such other person and/or location as may hereinafter be designated in writing by CONTRACTOR.

5. Exhibit 6B, Contractor's Administration is attached hereto and made part of this Contract.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER ____
TO ADOPTION PROMOTION AND SUPPORT SERVICES
CONTRACT

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number _____ to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number _____ to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

JACKIE CONTRERAS, Ph.D., INTERIM DIRECTOR
Department of Children and Family Services

CONTRACTOR

By _____

Name _____

Title _____

By _____

Name _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN

BY _____
Signature on File
Kathy Bramwell
Principal Deputy County Counsel



AMENDMENT NUMBER _____

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733 / AB 2994 CONTRACT**

CONTRACT NUMBER _____

WITH

AMENDMENT NUMBER _____
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT

This Amendment Number _____ ("Amendment") to Child Abuse And Neglect Prevention, Intervention And Treatment (CAPIT) Services Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between the County of Los Angeles, ("COUNTY"), and _____, ("CONTRACTOR"), for administration of CAPIT Program Services on this _____ day of June 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT Program Services to the COUNTY; and,

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Section **22.0 Changes and Amendments**; and,

WHEREAS, COUNTY needs sufficient time to develop and implement an integrated contract model, Safe and Stable Families Program (SSFP), which is intended to establish seamless, one stop sources for a continuum of services.

WHEREAS, the California Department of Social Services (CDSS) has approved the COUNTY's request to extend the existing Contract for an additional (1) one year period, from July 1, 2011 through June 30, 2012 with an option to extend by written notice for one additional year from July 1, 2012 through June 30, 2013 and an option to extend for an additional six (6) months by written notice from July 1, 2013 through December 31, 2013, unless termination earlier; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 3.0 TERM AND TERMINATION**, Sub-section 3.5 is added to read as follows:

3.5 The term of the Contract shall be extended for one (1) additional year, effective July 1, 2011 through June 30, 2012, with a one year renewal option by written notice to extend effective July 1 2012 through June 30, 2013 with an option for an additional six (6) months, from July 1, 2013 through December 31, 2013, unless terminated earlier as provided herein.

2. **Section 4.0 CONTRACT SUM**, Subsection 4.2 is amended to read as follows:

4.2 The total amount payable under this Contract shall not exceed \$_____, hereinafter referred to as "Maximum Contract Sum." If the option to extend is exercised, the total amount payable through December 31, 2013, under this Contract shall not exceed \$_____, hereinafter referred to as "Maximum Contract Sum".

The maximum amount payable under this Contract for each of the extension year shall not exceed \$_____, hereinafter referred to as "Maximum Annual Contract Sum".

3. Section **6.0 CONTRACT FUNDING**, Subsection 6.3, the annual funding for FY 2011-2012 is added to read as follows:

Annual funding according to Supervisorial District will be as follows:

FIRST DISTRICT	\$	_____
SECOND DISTRICT	\$	_____
THIRD DISTRICT	\$	_____
FOURTH DISTRICT	\$	_____
FIFTH DISTRICT	\$	_____
ANNUAL TOTAL	\$	_____

4. Section **21.0 NOTICES**, is revised to read as follows:

All notices or demands required or permitted to be given or made under this Contract shall be given in writing sent by electronic or first class mail, by enclosing the same in a sealed envelope and shall be hand delivered with signed receipt or mailed by first-class registered or certified mail, postage prepaid, addressed to the parties as identified in Attachment ____, CONTRACTOR's Administration and Attachment ____, COUNTY's Administration. Addresses may be changed by either party giving 10 days' prior written notice thereof to the other party. The Director shall have the authority to issue all notices or demands required or permitted by the COUNTY under this Contract.

All notices to COUNTY shall be sent in duplicate and addressed as follows:

Department of Children and Family Services
Contracts Administration Section
ATTN: ASSISTANT DIVISION CHIEF
425 Shatto Place, Room 400
Los Angeles, California 90020
CAPIT PROGRAM SERVICES

5. **Exhibit** ____, Supplemental Budget for July 1, 2011 through June 30, 2012, is attached hereto and made part of Exhibit B, Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER _____
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number _____ to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number _____ to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

JACKIE CONTRERAS, Ph.D., Interim Director
Department of Children and Family
Services

CONTRACTOR

By_____

Name_____

Title_____

By_____

Name_____

Title_____

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN

BY _____ Signature on File
Kathy Bramwell
Principal Deputy County Counsel

FY 2010-2011 Family Support Agency Reduction

Supervisory District	SPA	Agency Name	FY09-10 Allocation	Reduction	FY 11-12 Allocation
5	1	Children's Ctr. Of Antelope Valley	173,010	16,242	156,768
5	1	Children's Ctr. Of Antelope Valley	115,922	10,882	105,040
3	2	Friends of the Family	133,757	12,557	121,200
3	2	Friends of the Family	141,140	13,250	127,890
3	2	University Corporation	141,140	13,250	127,890
5	3	Pacific Clinics	241,303	22,653	218,650
1	3	Pomona Unified	241,303	22,653	218,650
1	3	Santa Anita	133,757	12,557	121,200
1	4	Hillsides	254,961	23,935	231,026
3	5	Westside Children's Center	118,374	11,113	107,261
2	6	Personal Involvement Center	286,832	26,927	259,905
2	6	Shields for Families	286,832	26,927	259,905
1	7	Spiritt Family Services	382,441	35,902	346,539
4	8	Personal Involvement Center	55,286	5,190	50,096
4	8	Personal Involvement Center	232,197	21,798	210,399
4	8	South Bay Center for Counseling	232,197	21,798	210,399
4	8	South Bay Center for Counseling	356,683	33,484	323,199
Countywide	All	United American Indian	115,922	10,882	105,040
		Total	\$3,643,057.00	\$342,000.00	\$3,301,057.00

APSS Agency Budget

SPA	Agency Name	Supervisory District	Contract #	FY 10-11 Allocation	(Reduction FY 11-12)	FY 11-12 Allocation
1	Children's Bureau SPA 1	5	04-024-14	\$225,303	(\$21,708)	\$203,595
3	Children's Bureau SPA 3	1	04-024-15	\$435,098	(\$41,922)	\$393,176
4	Children's Bureau SPA 4	2	04-024-16	\$261,919	(\$25,236)	\$236,683
8	Children's Bureau SPA 8	2	04-024-17	\$200,889	(\$19,356)	\$181,533
8	Children's Institute	2	04-024-18	\$200,889	(\$19,356)	\$181,533
3	Five Acres - The Boys and Girls Aid Society of Los Angeles County	5	04-024-19	\$435,098	(\$41,922)	\$393,176
6	Institute for Black Parenting SPA 6	2	04-024-20	\$378,120	(\$36,432)	\$341,688
8	Institute for Black Parenting SPA 8	2	04-024-21	\$200,889	(\$19,356)	\$181,533
7	Olive Crest Treatment Centers	4	04-024-22	\$387,085	(\$37,296)	\$349,789
6	Shields for Families	2	04-024-23	\$376,248	(\$36,252)	\$339,996
5	UCLA Ties for Adoption	1	04-024-24	\$198,772	(\$19,152)	\$179,620
6	University Corporation	3	04-024-25	\$249,214	(\$24,012)	\$225,202
	Total			\$3,549,522	(\$342,000)	\$3,207,522

AB1733/2994 Child Abuse and Neglect Prevention, Intervention, and Treatment (CAPIT)			
Contractor	Amendment Number	Supv Dist.	Maximum Annual Contract Sum FY 2011-2012
Big Brothers Big Sisters of Greater Los Angeles, Inc.	Seven	2	\$22,216.12
Big Brothers Big Sisters of Greater Los Angeles, Inc.	Seven	3	\$5,814.19
Center for Integrated Family and Health Services, Inc.	Seven	5	\$100,000.00
Center for Integrated Family and Health Services, Inc.	Six	4	\$61,138.13
Children's Institute, Inc.	Nine	2	\$135,848.60
Children's Institute, Inc.	Nine	3	\$105,709.84
Children's Institute, Inc.	Seven	4	\$76,419.39
Chinatown Service Center	Seven	1	\$51,301.19
Chinatown Service Center	Six	5	\$50,000.00
Crenshaw-West Adams-Leimert-Consortium	Six	2	\$51,153.88
Drew Child Development Corporation, Inc.	Seven	2	\$76,958.69
D'Veal Corporation	Six	5	\$50,000.00
El Centro del Pueblo	Six	1	\$102,634.40
El Nido Family Centers	Six	2	\$96,096.49
El Nido Family Centers	Eight	3	\$162,799.69
El Nido Family Centers	Seven	4	\$77,847.44
Family Service of Pomona Valley	Six	1	\$51,348.38
Five Acres-The Boys' and Girls' AID Society of Los Angeles County	Seven	1	\$35,916.83
Five Acres-The Boys' and Girls' AID Society of Los Angeles County	Seven	2	\$6,111.42
Five Acres-The Boys' & Girls' AID Society of Los Angeles	Seven	3	\$20,086.27
Five Acres-The Boys' & Girls' AID Society of Los Angeles	Seven	4	\$17,323.71
Five Acres-The Boys' & Girls' AID Society of Los Angeles	Seven	5	\$15,000.60

Five Acres-The Boys' & Girls' AID Society of Los Angeles	Six	5	\$100,000.00
Foothill Family Service	Nine	1	\$111,555.79
Foothill Family Service - Duarte	Six	5	\$50,000.00
Foothill Family Service	Seven	5	\$54,334.00
Foothill Family Service	Eight	5	\$117,333.00
For The Child, Inc.	Seven	4	\$107,600.77
Hamburger Home, dba Aviva Family and Children's Services	Six	3	\$31,719.55
Helpline Youth Counseling	Six	4	\$71,326.03
Hillsides	Eight	1	\$105,811.39
Hillsides (aka: Hillsides Home For Children)	Seven	5	\$116,667.00
Human Services Association	Nine	1	\$144,596.19
Jewish Family Service of Los Angeles	Six	3	\$52,854.92
Korean American Family Service Center, Inc.	Six	1	\$74,036.90
Koreatown Youth and Community Center, Inc.	Nine	1	\$21,811.52
Koreatown Youth and Community Center, Inc.	Nine	2	\$51,330.39
Koreatown Youth and Community Center, Inc.	Nine	3	\$21,146.37
Koreatown Youth and Community Center, Inc.	Nine	4	\$25,094.93
Koreatown Youth and Community Center, Inc.	Nine	5	\$15,000.00
Los Angeles Youth Network	Six	3	\$52,851.78
LTSC Community Development Corporation	Seven	1	\$51,331.53
LTSC Community Development Corporation	Eight	2	\$67,596.04
LTSC Community Development Corporation	Nine	4	\$44,832.92
Office of Samoan Affairs of California, Incorporated	Seven	2	\$81,752.06
Pacific Asian Counseling Services	Eight	2	\$50,981.01
Pacific Asian Counseling Services	Seven	3	\$42,292.73

Pacific Asian Counseling Services	Seven	4	\$71,328.56
Para Los Niños	Six	1	\$82,123.37
Parents Anonymous, Inc.	Eight	1	\$39,502.95
Parents Anonymous, Inc.	Seven	2	\$51,263.89
Parents Anonymous, Inc.	Six	4	\$30,567.99
Parents Anonymous, Inc.	Six	5	\$50,000.00
Personal Involvement Center, Inc.	Six	2	\$50,981.01
Project Sister Sexual Assault Crisis Center	Six	1	\$56,338.27
Rainbow Services, LTD.	Six	4	\$75,196.12
Santa Anita Family Service	Seven	5	\$116,666.00
South Bay Center for Counseling	Seven	2	\$93,479.43
South Bay Center for Counseling	Six	4	\$144,893.21
Special Service For Groups, Inc.	Six	2	\$61,516.66
Special Service For Groups, Inc.	Six	3	\$52,854.14
Special Service For Groups, Inc.	Six	4	\$81,515.29
SPIRITT Family Services	Eight	1	\$64,403.29
SPIRITT Family Services	Six	4	\$50,947.69
The Children's Center of the Antelope Valley	Seven	5	\$100,000.00
The Help Group Child and Family Center	Six	3	\$84,568.97
The Los Angeles Community Child Abuse Councils Coordination Project	Six	all	\$90,000.00
The Richstone Family Center	Seven	2	\$155,982.72
The Richstone Family Center	Six	4	\$97,820.50
The University Corporation	Seven	3	\$95,139.02
Travelers Aid Society of Los Angeles, California	Six	3	\$52,865.13
Vista Del Mar Child & Family Services	Seven	3	\$179,932.76

Departmental Service Order with Dept. of Mental Health			\$1,233,000.00
TOTAL			\$6,298,469.05



CDSS

JOHN A. WAGNER
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.
GOVERNOR

ATTACHMENT D

March 15, 2011

Ms. Kimberly A. Foster
Senior Contracts Manager
Contracts Administration Division
Department of Children and Family Services
County of Los Angeles
425 Shatto Place, #400
Los Angeles, CA 90020

Dear Ms. Foster:

**SUBJECT: APPROVAL OF REQUEST TO EXTEND CURRENT PSSF/CAPIT
CONTRACTS WHILE UNDERTAKING A NEW SOLICITATION FOR THE
SAFE AND STABLE FAMILIES PROGRAM**

Your letter of January 19, 2011, requests the prior approval of the California Department of Social Services (CDSS) for the Department of Children and Family Services (DCFS) to extend the Promoting the Safe and Stable Families (PSSF) and the Child Abuse and Neglect Prevention Treatment (CAPIT) contracts for an additional twenty-four (24) months beginning July 1, 2011 through June 30, 2013, with an option to extend an additional six (6) months if needed. The reason for the request per the letter is DCFS' plans, in accordance with the CDSS' County of Self Assessment (CSA) guideline and planning, to integrate the PSSF/CAPIT programs, into the redesign of the Safe and Stable Families Program (SSFP) services to meet needs of children/families for a seamless, one-stop source for a continuum of services. The regulations cited were the Manual of Policies and Procedures (MPP) Sections 23-621.15 and 23-650.1.18.

These regulations state:

23-621.15

Contracts for period longer than those stated above shall be allowed only if CDSS approval is obtained prior to the start of the procurement process.

23-650.1

Contracts may be negotiated without formal advertising when one or more of the following exists:

.18 Other situations, where unique circumstances necessitate procurement by negotiation, shall require prior CDSS approval and when necessary, federal agency approval.

The CDDS reviewed the letter dated January 19, 2011 and its attachments 1 through 3 to determine that DCFS continues with its solicitation for SSFP services for a five (5) year contract period. The extended contract period was previously approved by CDSS on April 28, 2010, as shown in Attachment 3 of your letter. It appears that the reasons for the approval of the five (5) year contract period remain; therefore, CDSS makes no changes to its prior approval.

Next CDSS turned to the primary request of your letter to extend the current contracts with the various programs (Adoption Promotion and Support Services, Child Abuse and Neglect Prevention Treatment, Family Preservation Services, and Family Support Services [PSSF/CAPIT]) to allow for a unified solicitation for the SSFP Services pursuant to regulation MPP Section 23-650.1.18, unique circumstances. As identified in your letter, various programs previously received approval by CDSS for contract extensions to allow a redesign of current services for the unified solicitation for SSFP services. The timeframes provided in Attachment 2 to your letter for the procedural steps necessary to procure the new services appear appropriate. Further, at this time it does not appear that federal agency approval is necessary. Additionally, CDSS confirmed that funding remains available for the PSSF/CAPIT programs pursuant to MPP Section 23-630.5. Therefore, CDSS approves your request to continue the current contracts through June 30, 2013 with an additional six (6) month extension period, if necessary, to allow for the unified solicitation for PSSF services subject to the following conditions:

- 1) Compliance with MPP Section 23-604 including, but not limited to, 23-604.4.41-.42

In conclusion, CDSS approves the extension of the current contracts to allow for the execution of the redesign pursuant to the MPP 23-650.1.18, unique circumstances. However, it does not appear to CDSS that the unique circumstances should continue past December 30, 2013. The unique circumstances exception is a limited exception, not intended for ongoing delays.

For questions or comments I may be reached at (916) 654-1871.

Sincerely,



DEBORAH PEARCE
Chief, Contracts Bureau



JOHN A. WAGNER
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



ARNOLD SCHWARZENEGGER
GOVERNOR

ATTACHMENT E

July 23, 2010

COUNTY FISCAL LETTER (CFL) NO. 10/11-02

TO: COUNTY WELFARE DIRECTORS
COUNTY FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2010-11 PLANNING ALLOCATION FOR THE
PROMOTING SAFE AND STABLE FAMILIES (PSSF) PROGRAM

The amount identified on the attachment is the FY 2010-11 planning allocation for the PSSF program. Contingent upon approval of the FY 2010-11 Budget Act, a total of \$33,751,156 in federal grant funds is available specific to the PSSF basic program. As in prior years, 15 percent of the base grant amount was set aside for PSSF related contracts and state operations. The amount available for allocation to the counties for FY 2010-11 is \$28,688,483.

Consistent with current policy, counties can utilize all funds provided in this allocation without a match at the local level. The California Department of Social Services (CDSS) will continue to meet the required 25 percent federal match by utilizing state and local expenditures in the State Family Preservation program.

Fifty percent of the funds were allocated to each county based on the county's proportional share of the total number of children zero to 17 years of age, using the most current estimates from the United States (US) Census Bureau for calendar year 2009. The remaining 50 percent was based on the county's proportional share of the total number of children in poverty, using the most current US Census Bureau estimates for calendar year 2008. The minimum PSSF program allocation continues to be \$10,000 to ensure an adequate level of funding for smaller counties.

PSSF program costs are claimed to Program Codes: 515 - Family Preservation Services, 516 - Family Support Services, 675 - Adoption Promotion and Support, and 676 - Time-Limited Family Reunification. In accordance with federal requirements, counties must spend a minimum of 20 percent of PSSF funds on each of these four

CFL No. 10/11-02
Page Two

components of the program. Expenditures exceeding the total federal fund allocation will be transferred to county share using State Use Only Code 521.

Any questions regarding this allocation should be directed to fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

BRIAN DOUGHERTY, Acting Chief
Financial Management and Contracts Branch

Attachment

FISCAL YEAR 2010-11 PSSF PLANNING ALLOCATION

COUNTY	CFDA #: 93556 PSSF ALLOCATION
Alameda	\$894,559
Alpine	\$10,000
Amador	\$16,563
Butte	\$168,663
Calaveras	\$25,445
Colusa	\$19,700
Contra Costa	\$650,233
Del Norte	\$24,964
El Dorado	\$96,056
Fresno	\$1,121,655
Glenn	\$29,271
Humboldt	\$92,532
Imperial	\$190,208
Inyo	\$11,211
Kern	\$907,211
Kings	\$138,742
Lake	\$50,278
Lassen	\$19,647
Los Angeles	\$8,417,149
Madera	\$158,330
Marin	\$110,914
Mariposa	\$10,000
Mendocino	\$67,818
Merced	\$302,662
Modoc	\$10,000
Mono	\$10,000
Monterey	\$338,485
Napa	\$76,500
Nevada	\$47,671
Orange	\$1,999,346
Placer	\$173,974
Plumas	\$11,327
Riverside	\$1,755,595
Sacramento	\$1,118,078
San Benito	\$42,845
San Bernardino	\$1,921,040
San Diego	\$2,147,013
San Francisco	\$312,220
San Joaquin	\$660,646
San Luis Obispo	\$128,167
San Mateo	\$349,647
Santa Barbara	\$271,111
Santa Clara	\$996,472
Santa Cruz	\$160,807
Shasta	\$141,504
Sierra	\$10,000
Siskiyou	\$32,473
Solano	\$257,631
Sonoma	\$267,542
Stanislaus	\$462,525
Sutter	\$82,722
Tehama	\$54,295
Trinity	\$10,000
Tulare	\$560,174
Tuolumne	\$28,498
Ventura	\$517,106
Yolo	\$124,974
Yuba	\$74,284
Total	\$28,688,483